

Hospice of San Joaquin
Section 2 - Provision of Care, Treatment and Service

PHYSICIAN LICENSURE VERIFICATION

POLICY: 2-028
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EFFECTIVE DATE: JUNE 14, 2016

PURPOSE

To provide guidelines for verification that physicians or licensed independent practitioners are properly licensed to practice medicine in the organization's service areas.

POLICY

Orders will only be received from physicians (or other authorized licensed independent practitioner) licensed to provide care in the state(s) served by the organization.

PROCEDURE

1. The organization will verify that all referring physicians or licensed independent practitioners are licensed to practice medicine in the state(s).
2. The physician's (or other authorized licensed independent practitioner's) license will be verified when the individual provides orders to the organization for the first time and annually thereafter.
3. Physician or licensed independent practitioner licensure will be verified by:
 - A. Ascertaining that the individual is a practitioner "in good standing" with the appropriate State Board of Licensure
 - B. Contacting the local Medical Society or State Board of Licensure
 - C. Accessing Medical Society or State Board of Licensure information on the Internet
 - D. Receiving updated notices from the Board of Licensure listing probationed, suspended, or revoked licenses
4. The organization will maintain documentation that verification was done.
5. Verification will be reviewed at least annually or upon expiration of license.